

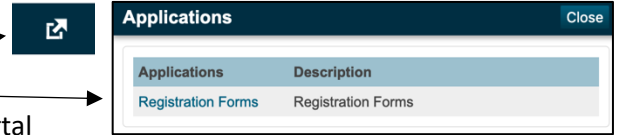
# Online Student Registration

## Batesville Community School Corporation

1. Log in to the PowerSchool Parent Portal: <https://powerschool.batesville.k12.in.us>  
*\*You need to have a PowerSchool Parent Account to complete the registration. Information to assist with setting up the account can be found on the school web site.*

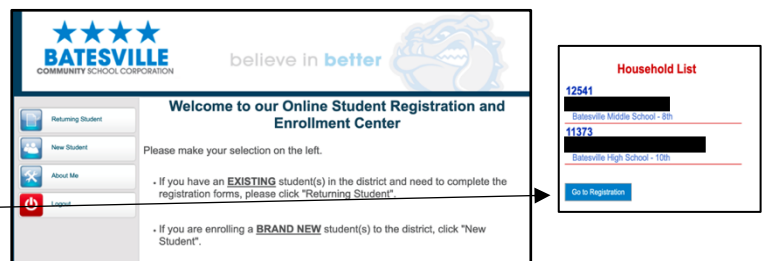
2. In the PowerSchool Parent Portal

- Click on the **Application** button in the upper right
- Choose **'Registration Forms'**
  - You will be directed to the Online Registration Portal



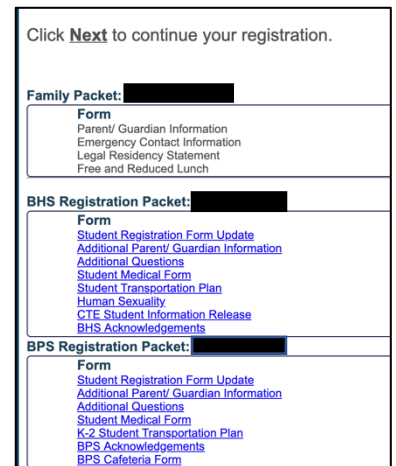
3. From the School Office Pro Portal, choose **Returning Student**

- You will see a list of children under the Household List
- Click on **'Go to Registration'**



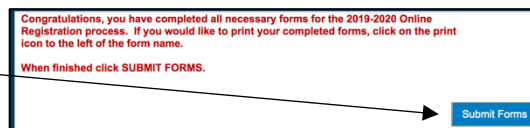
4. From the **Packet List** Menu

- You will find *Family Packet* forms to complete for all children and school *Registration Packets* that are specific to each school and child
- Click on the **Next** button to begin and to navigate to each form to be completed
- *If you click on 'Return to Packet', you will see the forms Completed. You can click on specific forms to complete*



5. Once you have completed all the forms you will see a screen indicating you have completed the necessary forms

- Click on **Submit Forms** to complete registration
- *You will receive an email upon completion*



6. Registration is complete - Click on the link to **eFunds** to pay the book bill



### Notes:

- *Some information is required and is denoted by a \**
- *If you are unable to complete the registration, you can Logout and return at a later time to complete*
- *All forms must be completed in order to successfully submit the registration*