

Minutes of the Meeting
of the
BATESVILLE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES
held on Monday, September 19, 2022 at 6:00 PM
in the BHS Bulldog Center

Attending:

Board Members: Jeremy Raver, President; Larry Merkel, Vice President; Stephanie Davidson, Secretary; Mike Baumer, Board Member; and Sean Townsley, Board Member

Administrators: Paul Ketcham, Superintendent

Others: Laura Cole, Administrative Assistant; Doug Wilson, Corporation Attorney; Media and Patrons

REGULAR SESSION

ITEM # 1

A. Call to Order – Mr. Raver called the meeting to order at 6:00 pm. The Pledge of Allegiance was led by Mr. Ketcham, and was followed by a Moment of Silence.

B. Other – None

ITEM # 2 BCSC Vision Statement

Mr. Ketcham reviewed the vision statement.

ITEM # 3 1028 Hearing – Mr. Wilson led this hearing. Mr. Mike Schipp from Fanning Howey presented information regarding the upcoming project that is being proposed. Lindsay Simonetto from Baker Tilley presented financial information. Mr. Wilson asked if there were any public comments on this topic. There being none, Mr. Wilson proceeded to ask for approval of the following resolutions:

A. Project Resolution

Motion to accept: Larry Merkel
Seconded by: Mike Baumer
Action: Unanimous approval

B. Preliminary Bond Resolution

Motion to accept: Stephanie Davidson
Seconded by: Sean Townsley
Action: Unanimous approval

C. Resolution Approval Form of Lease

Motion to accept: Mike Baumer
Seconded by: Stephanie Davidson
Action: Unanimous approval

D. Resolution Determining Need of Project

Motion to accept: Larry Merkel
Seconded by: Stephanie Davidson
Action: Unanimous approval

E. Resolution Reapproving Formation of Building Corporation

Motion to accept: Stephanie Davidson
Seconded by: Sean Townsley
Action: Unanimous approval

ITEM # 4 Consent Agenda Items

- A. Minutes – Minutes of the August 15, 2022 Regular Session Board Meeting were previously sent to the board for review. Motion: The Board of School Trustees approves the August 15, 2022 Regular Session Minutes as presented.

Motion to accept: Mike Baumer
Seconded by: Larry Merkel
Action: Unanimous approval

- B. Payroll Journals and Register of Claims – The payroll journals and register of claims were previously provided to the board for review. Motion: The Board of School Trustees approves the payroll journals and register of claims as presented.

Motion to accept: Larry Merkel
Seconded by: Stephanie Davidson
Action: Unanimous approval

- C. Personnel – The most recent personnel changes were previously provided to the board for review and are attached to these minutes. Motion: The Board of School Trustees approves the personnel list as presented and attached to these minutes.

Motion to accept: Mike Baumer
Seconded by: Stephanie Davidson
Action: Unanimous approval

- D. Travel Requests - Travel requests were previously given to the board for review. Motion: The Board of School Trustees approves the travel request list as presented.

Motion to accept: Stephanie Davidson
Seconded by: Sean Townsley
Action: Unanimous approval

E. Other – None

ITEM # 5 Financial Report

- A. Monthly Financial Report - Mr. Ketcham reported that there was a current balance of \$1,694,895 in the Education Fund as of August 31, 2022. The total of all funds as of August 31, 2022, was \$6,954,772.
- B. Other – None

ITEM # 6 Budget Hearing – Mr. Ketcham presented information regarding the proposed 2023 budget. A detailed presentation will be posted on the corporation’s website and is attached to these minutes.

ITEM # 7 Patron Comments

Mr. Raver asked the students to introduce themselves.

There were no additional comments.

ITEM # 8 Action Items

- A. Approval of the 2023-24 School Calendar – Mr. Ketcham announced that this item would not be voted on this evening but would be considered a first reading of the proposed calendar.
- B. Approval of Neola Vol. 34, No. 2 Policy Updates – These policies were presented as a first reading at the August 15, 2022 meeting. Motion: The Board of School Trustees approve the updates to all policies contained in Neola Vol. 34, No. 2 as presented.

Motion to accept: Larry Merkel
Seconded by: Mike Baumer
Action: Unanimous approval

- C. Acceptance of \$500 Donation – The Batesville Community Church donated \$500.00 toward the recent staff picnic. Motion: The Board of School Trustees accepts the donation of \$500.00 from the Batesville Community Church to be used for the annual staff picnic.

Motion to accept: Mike Baumer
Seconded by: Larry Merkel
Action: Unanimous approval

- D. Acceptance of \$1,000 Donation - \$1,000.00 was donated to Batesville Primary School by anonymous donors. The money is to be used for any BPS student needs under the discretion of school administration. Motion: The Board of School Trustees accepts the donation of \$1,000.00 from anonymous individuals to be used for BPS students’ needs under the discretion of BPS administrators.

Motion to accept: Stephanie Davidson
Seconded by: Sean Townsley
Action: Unanimous approval

- E. Re-affirmation of Policy 3220.01, Teacher Appreciation Grants – Although policy 3220.01 is not being changed, it is a requirement that it be re-affirmed each year. Motion: The Board of School Trustees re-affirms Policy 3220.01 that was originally adopted on June 18, 2018.

Motion to accept: Larry Merkel
Seconded by: Stephanie Davidson
Action: Unanimous approval

- F. Approval of Overnight Field Trip Request – Dan Borns, High School Choir Director, has submitted a request for an overnight field trip. Motion: The Board of School Trustees approves the overnight field trip request for the Batesville High School Choir to travel to Gatlinburg, TN, March 23, 2023 through March 26, 2023.

Motion to accept: Mike Baumer
Seconded by: Larry Merkel
Action: Unanimous approval

ITEM # 9 Superintendent Report

- A. Student Count Day Information – The official student count on Friday, September 16 for the 2022-23 school year is 2187.
B. Staff Picnic Update – Over 400 individuals attended the picnic. Mr. Ketcham thanked everyone for their assistance with the event.
C. Presentation of Policy #2623 – Student Assessments, First Reading – This policy will come before the board for approval at the October meeting.
D. Presentation of Policy #2623.01 – Test Security Provisions for Statewide Assessments, First Reading – This policy will come before the board for approval at the October meeting.
E. Other – None.

ITEM # 10 Adjournment

The meeting adjourned at 7:17 pm. The next regular school board meeting is scheduled for Monday, October 17, 2022, at 6:00 pm in the Bulldog Center at BHS.

PERSONNEL

Monday, September 19, 2022

1. Resignation and Extended Leave Certified
 - a. BPS – Claire Porter, School Counselor, Extended Leave
 - b. BIS – Kaitlyn Hazelwood, Grade 3 Teacher, Extended Leave
 - c. BHS – Samantha Bennett, Registered Nurse, Extended Leave
2. Recommended Certified
 - a. None
3. Resignation and Extended Leave Classified
 - a. None
4. Recommended Classified
 - a. BPS – Sarah Tekulve, move from part-time to Full-Time Special Education Paraprofessional
 - b. BHS – Dwight Krieg, Custodial/Maintenance
 - c. BHS – Christina Grote, move from part-time to Full-Time Cafeteria Staff
 - d. BCSC – Melissa Burton, Grants Specialist
5. Resignation Extra Curricular
 - a. None
6. Recommendation Extra Curricular
 - a. Athletic Recommendations Attached
 - b. BPS EC Positions for 2022-23 Attached
 - c. BIS EC Positions for 2022-23 Attached
 - d. BMS EC Positions for 2022-23 Attached
 - e. BMS EC Positions for 2022-23 Attached
7. Resignation Transportation
 - a. None
8. Recommended Transportation
 - a. None
9. Open postings:
 - a. BPS – Special Education Paraprofessional
 - b. BIS – Part-time Cafeteria Staff
 - c. BMS – Part-time Cafeteria Staff
 - d. BHS – Registered Nurse, Extended Leave
 - e. BHS – Special Education Paraprofessional
 - f. BCSC – School Psychologist
 - g. BCSC – Educational Consultant



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To: Paul Ketcham and the BCSC School Board
From: Bryan Helvie, Athletic Director
Re: Athletic Department recommendations / requests – September 2022 meeting

1. Coaching recommendations for the 2022-23 school year.

Batesville High School Spring Sports Season

Baseball – Volunteer assistant coach	Barry Britton	(new)
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Batesville Middle School Winter Sports Season

Dance – Volunteer assistant coach	Maggie Geis	(new)
Dance – Head coach	Natasha Struewing	(was BIS coach)
Dance – Volunteer assistant coach	Crystal Cregar	(same)
Basketball – BMS 8 th grade coach	Tom Borgemenke	(new)

believe in **better**

Batesville Primary School Extra-Curricular Recommendations

Lisa Kreuzman - Mentor for Carli Sutherland
Casey Cox - Mentor for Isabelle Hoff
Emily Helvie - Mentor for Brooklynn Weisenbach
Becky Rauch - Mentor for Abby Thome
Nicole Johnson - Mentor for Kelsey Schuman
Katie Hunter - Mentor for Katie Halverson

Brooklynn Weisenbach - Garden Club Sponsor

Berni Essick - Kindergarten Grade Level Coordinator/Data Coordinator
Cathy Ollier - First Grade Coordinator/Data Coordinator
Emily Helvie - Second Grade Coordinator/Data Coordinator

Lisa Kreuzman - ELA Curriculum Coordinator
Guili Zhang - Math Curriculum Coordinator
Michael McKinney - PE/Health Curriculum Coordinator

Batesville Intermediate School Extra-Curricular Recommendations

Language Arts Curriculum Coordinator:	Amber Erhart
Math Curriculum Coordinator:	Jill Rynard
Science Curriculum Coordinator:	Charla Westerfeld
Social Studies Curriculum Coordinator:	Tricia McPherson
PE / Healthy Schools Coordinator:	Matthew Linkel
Garden Club Coordinator:	Cindy Weisenbach
Data Coordinator (Grade 3):	Amanda Meyer / Peggy Lyness
Data Coordinator (Grade 4):	Kera Gauck
Data Coordinator (Grade 5):	Alex Evans
Special Education Coordinator:	Lauren Boesken

The following **Mentor Teacher** positions have been filled for the 2022-2023 school year at Batesville Intermediate School:

Sarah Stoneking (Megan Kestermann)
Cindy Weisenbach (Nina Ni)
Chelsea Eckstein (Rhonda Frank)
Amber Erhart (Hannah Davidson)
Jill Rynard (Bethany Bolser)
Yang Chen (Miaochang Lin)

Batesville Middle School Extra-Curricular Recommendations

Director Band	Casey Reazin
Student Council	Lisa Barnett
Choral Director	Dan Borns
Annual	Katey Stout
Academic Team	Emily Bower
Art Club	Lynne DiMuzio
Curriculum Coordinator (Science)	Sandi Beier
Curriculum Coordinator (Language Arts)	Lisa Barnett
Curriculum Coordinator (PE)	Shelly Prickel
Curriculum Coordinator (Social Studies)	Aaron Garrett
Curriculum Coordinator (Math)	Emily Bower
Curriculum Coordinator (Special Education)	Amy Fledderman
Data Coaches	Ben Pierson
Data Coaches	Chase Mears
Data Coaches	Emily Bower
Spell Bowl	Jennifer Russell and Sheryl McCreary
Interact Club	Shelly Prickel
Rube Goldberg	
Dance Team	Tosha Struewing
Mentor Teacher	Tara Mills (filling two mentor positions)
Mentor Teacher	Malena Smith

Batesville High School ECA List 2022-23

Position	Sponsor	Sponsor	Sponsor
Band Director (High School)	Michael Walker		
Band Director(Middle School)	Casey Reazin		
World Music Ensemble	Casey Reazin		
Musical Pit Director (High School)	Michael Walker		
Jazz Ensemble	Michael Walker		
Musical Choral Director (High School)	Dan Borns		
Concert Choir (High School)	Dan Borns		
Batesville Singers (BHS)	Dan Borns		
Choral Director (BMS)	Dan Borns		
Flag Corp (High School)	Deana Stephens		
Dramatics	Lisa Barnett		
Dramatics Assistant	Alison Vitolo	Andrea Grimsley	
Archery (HEAD)	Michael Weiler		
FFA	Cassie Wallpe		
Student Council (High School)	Paul Satchwill		
National Honor Society	Kirbee Gerkin		
KSLA	Taira Lynch	Katy Tincher	Emily Bohman
Interact Club	Lisa Gausman		
Vex Robotics Competition Advisor	Craig Hughes		
Annual Advisor BHS	Sidney Howard		
Academic Team (High School)	Katy Tincher		
Academic Team (Assistant High School)	Judd Klingerman		
Class Sponsor (Freshman)	Lori Giesting	Barb Hartman	
Class Sponsor (Sophomore)	Sarah Jaisle		
Class Sponsor (Junior)	Randi Stirn	Megan Spreckelson	
Class Sponsor (Senior)	Jennifer Steinkamp	Melissa Merkel	
Rube Goldberg	Tim Mauzy		
Curriculum Coordinator	Katie Griggs	Rose Wilde	Taira Lynch
Curriculum Coordinator	Darrick Cox	Connie Dickman	Randi Stirn
Data Coach	Arika Burck	Bret McFall	
Data Coach	Jen Steinkamp	Marc Cerniglia	

2023 Budget Hearing



1

2023 Budgets

- 2023 Budgets advertised for the following four funds -
 - Education Fund
 - Operations Fund
 - Debt Service Fund
 - Rainy Day Fund

2

Budget Process

*Estimating expenditures conservatively on the high side, and estimating revenues and A.V.'s conservatively on the low side, results in levies and rates that are advertised high, but these will be reduced when we receive our budget order from DLGF

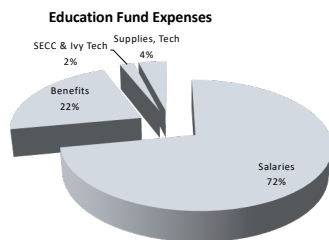
3

Education Fund

- Largest Fund accounting for over 60% of budget expenditures
- Major expenditures from Education Fund include staffing costs for all academic areas, support services and building administration, along with I.T. support costs and educational supplies
- Primary revenue from State Basic Grant (driven by ADM), no property tax levy
- Budget reflects projected increases to salaries and benefits

4

Education Fund



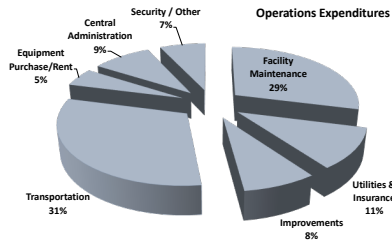
5

Operations Fund

- Major expenditures from Operations Fund include central administration, facility maintenance & utilities, capital projects, transportation, school bus replacement and equipment purchases
- Primary funding through property taxes, with maximum levy limited to \$4,514,355 for 2023
- A portion of State Basic Grant may be transferred from Education to Operations Fund
 - 2023 – budget transfer of \$840,000 from Education Fund
 - *Approximately 5% of State Basic Grant
- Requires adoption of CPF and Bus Replacement plans

6

Operations Fund



7

Operations - Capital Projects Plan

BATESVILLE COMMUNITY SCHOOL CORPORATION 2022 Statement of Values		
Location	Sq. Footage	Buildings
Administration Building	4,230	803,258
High School & Athletic Facilities	220,690	49,538,091
Middle School & 1937 Gym	106,824	24,135,812
Intermediate School	101,632	20,217,455
Primary School	86,295	17,878,033
Other	11,069	1,311,446
TOTALS	530,740	\$113,884,095

8

Operations – Capital Projects Plan

- Capital projects plan must identify equipment purchases and proposed projects that exceed \$10,000
- BCSC plan includes equipment purchase of compact utility tractor
- BCSC Plan also includes multiple projects in excess of \$10,000, including mechanical upgrades, roof section replacements, parking lot improvements, interior finishes, and athletic/playground improvements

9

Operations - Transportation

- Operating expenses for school day and extra-curricular trips paid from fund
- BCSC operates 28 routes and over 1,000 miles each day to transport students to/from school
- Roughly 75% of students ride at least occasionally, as well as SLS students
- We are currently in final year of 4-year agreement with contracted bus routes (expires end of 2022-23 school year)

10

Operations - Bus Replacement Plan

- Used to purchase BCSC school buses and activity buses only
- No contribution toward contractor-owned buses
- In order to establish bus replacement plan, must advertise and maintain replacement schedule
- 2023 plan includes **replacement** of one type "D" 84-passenger bus and one type "C" 72-passenger bus
- 2023 plan also includes purchase of three **additional** used type "C" 72-passenger buses (reduce three contracted routes for more flexibility with next contract)
- 2023 total bus replacement budget - \$440,000

11

Operations - Bus Replacement Plan

Bus Description	Equip ID	Type of Bus/Vehicle	Owned or	2023	2024	2025	2026	2027
Brand/Model		per DOE "TM"	Leased					
1 Thomas (apex)	60	2012 D	Owned	\$150,000				
2 Freightliner (apex)	60	2012 C	Owned	\$110,000				
3 Thomas	61	2012 D	Owned		\$100,000			
4 Chevrolet Micro-Bus	D	2012 A	Owned		\$70,000			
5 Chevrolet Micro-Bus	C	2012 A	Owned		\$70,000			
6 Chevrolet Micro-Bus	B	2012 A	Owned			\$70,000		
7 International	65	2012 C	Owned		\$110,000			
8 Thomas	36	2014 D	Owned		\$130,000			
9 Thomas	30	2015 D	Owned			\$100,000		
10 Thomas	33	2016 D	Owned				\$100,000	
11 Thomas	32	2016 C	Owned				\$100,000	
12 Thomas	3	2016 C	Owned				\$100,000	
13 Thomas	80	2016 C	Owned				\$100,000	
14 Thomas	24	2017 D	Owned					
15 Thomas	1	2018 D	Owned					
16 Thomas	70	2018 C	Owned					
17 Thomas	6	2018 D	Owned					
18 Thomas	90	2018 C	Owned					
19 Thomas	21	2020 D	Owned					
20 Thomas	25	2020 D	Owned					
21 Thomas	4	2021 C	Owned					
22 Chevrolet Micro-Bus	A	2022 A	Owned					
23 Thomas	18	2022 C	Owned					
24 Thomas	C	2023 D	Owned					
Replacement Cost Totals				\$240,000	\$270,000	\$200,000	\$100,000	\$400,000

12

Debt Service Fund

- Purpose is to pay legally incurred debts, bond issues, and interest on short term loans

Name of Debt Issue	2nd half 2022	full year 2023	1st half 2024
Unreimbursed textbooks	\$57,719		\$54,809
Common School Tech Loan - B0134	\$35,872		\$35,694
Debt Retirement - GOB 2012 (HyTech)	\$60,675		
Debt Retirement - GOB 2014 (BPS)	\$129,313	\$259,370	
Lease Rental - BHS/BMS 2019	\$70,000	\$140,000	\$119,500
Lease Rental - BHS 2016	\$328,500	\$658,000	\$329,000
Lease Rental - BHS/BIS 2020	\$750,000	\$1,372,000	\$685,000
Anticipated Debt Service		\$500,000	\$250,000
Professional Services - Trustee fees	\$2,000	\$4,000	\$2,000
General Obligation Bonds - BHS 2021	\$85,713	\$231,500	\$115,675
TOTAL DEBT SERVICE FUND	\$1,519,792	\$3,255,373	\$1,501,175

13

Rainy Day Fund

- Established for the purpose of setting aside funds to pay for irregular pension and severance obligations
- Could be used for other needs only with resolution of School Board
- 2023 – advertised appropriation of \$50,000
- Current cash balance is \$58,978

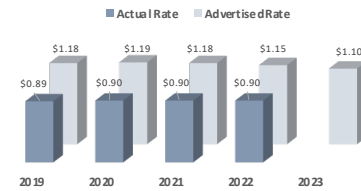
14

Appropriations History

	Education	Operations	Debt Service	Rainy Day	TOTAL
2015	\$13,979,000	\$5,000,000	\$1,925,000	\$0	\$20,904,000
2016	\$13,979,000	\$4,900,000	\$1,925,000	\$0	\$20,804,000
2017	\$14,800,000	\$5,009,000	\$2,580,000	\$150,000	\$22,539,000
2018	\$14,500,000	\$5,090,000	\$2,580,000	\$150,000	\$22,320,000
2019	\$14,100,000	\$6,190,000	\$2,890,000	\$150,000	\$23,330,000
2020	\$14,400,000	\$6,050,000	\$2,890,000	\$150,000	\$23,490,000
2021	\$14,578,741	\$6,300,000	\$2,947,128	\$150,000	\$23,975,869
2022	\$15,200,000	\$6,500,000	\$2,977,313	\$43,205	\$24,720,518
2023	\$15,960,000	\$7,091,000	\$3,255,373	\$50,000	\$26,356,373

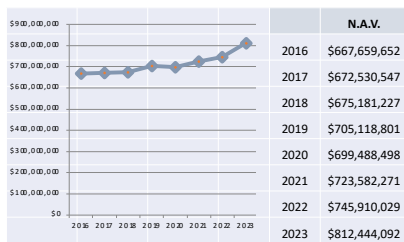
15

Tax Rate History



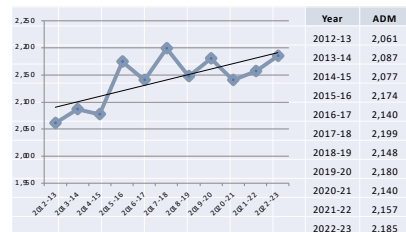
16

Net Assessed Valuation History



17

Enrollment History - ADM



18