

Minutes of the Meeting  
of the  
BATESVILLE COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES  
held on Monday, December 18, 2023  
immediately following Executive Session  
in the BHS Bulldog Center

Attending:

Board Members: Jeremy Raver, President; Larry Merkel, Vice President; Mike Baumer, Board Member; and Sean Townsley, Board Member

Administrators: Paul Ketcham, Superintendent; Tim Hunter, Director of Operations

Others: Laura Cole, Administrative Assistant; Media, Students and Patrons

REGULAR SESSION

**ITEM # 1**

- A. Call to Order – Mr. Raver called the meeting to order at 6:24 pm. The Pledge of Allegiance was led by Mrs. Cole, and was followed by a Moment of Silence.
- B. Other – None.

**ITEM # 2 BCSC Vision Statement**

Mr. Ketcham reviewed the vision statement.

**ITEM # 3 Consent Agenda Items**

- A. Minutes – Minutes of the regular session held on November 20, 2023, were previously sent to the board for review.

Motion: The Board of School Trustees approves the minutes of the regular session held on November 20, 2023, as presented.

Motion to accept: Mike Baumer  
Seconded by: Larry Merkel  
Action: Unanimous approval

- B. Payroll Journals and Register of Claims – The payroll journals and register of claims were previously provided to the board for review.

Motion: The Board of School Trustees approves the payroll journals and register of claims as presented.

Motion to accept: Larry Merkel  
Seconded by: Sean Townsley

Action: Unanimous approval

- C. Personnel – The most recent personnel changes were previously provided to the board for review and are attached to these minutes.

Motion: The Board of School Trustees approves the personnel list as presented and attached to these minutes.

Motion to accept: Mike Baumer  
Seconded by: Sean Townsley  
Action: Unanimous approval

- D. Travel Requests - Travel requests were previously given to the board for review.

Motion: The Board of School Trustees approves the travel request list as presented.

Motion to accept: Larry Merkel  
Seconded by: Sean Townsley  
Action: Unanimous approval

- E. Other – Administrators, Directors and Other Salaries – Mr. Ketcham had previously shared proposed salary changes with the Board.

Motion: The Board of School Trustees approves the salary changes as presented.

Motion to accept: Larry Merkel  
Seconded by: Sean Townsley  
Action: Unanimous approval

**ITEM # 4 Believe in Better** - Mr. Ketcham recognized Mrs. Gayla Vonderheide for her service to BCSC as the Director of Health and Wellness.

**ITEM # 5 Financial Report**

- A. Monthly Financial Report - Mr. Hunter reported that there was a current balance of \$2,267,185 in the Education Fund on November 30, 2023. The total of all funds as of November 30, 2023 was \$7,728,652.

Mr. Hunter further reported on construction expenditures. A total of \$905,765 has been paid for the Tech Center Addition with a balance of \$2,336,785 left to spend on that project. A total of \$259,835 has been spent on the athletic field improvements with a balance of \$4,697,165 left to spend on the project.

- B. Property Tax Collection Updates – Mr. Hunter reported that a total of \$7,375,654 was received from taxes in 2023. This represents 105.44% of the total collection expected.

- C. Approval for Year End Transfers - Mr. Hunter requested approval of year end transfers needed before rollover to 2024.

Motion: The Board of School Trustees approves the year-end transfers as presented by Mr. Hunter.

Motion to accept: Larry Merkel  
Seconded by: Sean Townsley  
Action: Unanimous approval

D. Approval of Resolution to Transfer Amounts from Education Fund to the Operations Fund - Mr. Hunter requested this approval.

Motion: The Board of School Trustees approves the Resolution to Transfer Amounts from Education Fund to the Operations Fund as presented.

Motion to accept: Larry Merkel  
Seconded by: Mike Baumer  
Action: Unanimous approval

**ITEM # 6 Patron Comments**

There were no comments.

**ITEM # 7 Action Items**

A. Renewal of Property, Casualty and Automobile Insurance - Mr. Hunter provided the board with a recommendation for insurance renewal for the 2024 calendar year.

Motion: The Board of School Trustees approves the renewal of property, casualty and automobile insurance with Educational Service Centers Risk Funding Trust.

Motion to accept: Sean Townsley  
Seconded by: Mike Baumer  
Action: Unanimous approval

B. Approval of Classified Compensation and Benefits Package - Mr. Ketcham reported on changes to the package. Motion: The Board of School Trustees approves the 2024 Classified Compensation and Benefits Package as presented.

Motion to accept: Larry Merkel  
Seconded by: Sean Townsley  
Action: Mr. Baumer abstained from voting. Unanimous approval by all other board members present

C. Approval of the 2024-2025 BHS Curriculum and Course Guide – Mr. Andy Allen, BHS Principal, previously sent the board the proposed document for their review.

Motion: The Board of School Trustees approves the 2024 -2025 BHS Curriculum and Course Guide as presented.

Motion to accept: Mike Baumer

Seconded by: Sean Townsley  
Action: Unanimous approval

**ITEM # 8 Superintendent Reports**

- A. Neola Updates, First Reading – Mr. Ketcham reported that the policies being updated have been sent to the Board for their review.
- B. CCISD – Mr. Ketcham provided the board information regarding the Indiana Coalition of Continuous Improvement School Districts. He explained that there are currently 10 schools in the coalition that may be expanded to 12. He provided hand-outs to the board members and will explain the coalition in more detail at the January meeting.

**ITEM # 9 Adjournment**

The meeting adjourned at 7:11 pm. The next regular school board meeting is scheduled for Monday, January 15, 2024, at 6:00 pm in the Bulldog Center at BHS.

## PERSONNEL

Monday, December 18, 2023

1. Resignation and Extended Leave Certified
  - a. BMS – Casey Reazin, Resignation (effective 12/13/23)
2. Recommended Certified
  - a. BPS/BIS – Michael Medlock, Extended Leave Art Teacher
3. Resignation and Extended Leave Classified
  - a. BPS – Raegene Brockman, Cafeteria Staff, Resignation (effective 12/5/23)
  - b. BPS – Madison Cavins, Special Education Paraprofessional, Resignation (effective 12/22/23)
  - c. BMS – Brittany Gillman, Registered Nurse, Extended Leave
4. Recommended Classified
  - a. BIS – Georgia Werner, Custodian
  - b. BCSC – Ryan LaLoge, Technical Support Specialist
5. Resignation Extra Curricular
  - a. None
6. Recommendation Extra Curricular
  - a. BHS – Cassie Wallpe, FFA Sponsor, Extra Time Stipends
  - b. Athletic Recommendations Attached
7. Resignation Transportation
  - a. None
8. Recommended Transportation
  - a. None
9. Open postings:
  - a. BPS – Special Education Paraprofessional
  - b. BMS – Registered Nurse (Extended Leave Coverage)
  - c. BHS – Child Specific RN/LPN
  - d. BCSC – Director of Health and Wellness



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To: Paul Ketcham and the BCSC School Board

From: Bryan Helvie, Athletic Director

Re: Athletic Department recommendations / requests – December 2023 meeting

1. Coaching recommendations for the 2023-24 school year.

**Batesville High School Winter Sports Season**

Wrestling –volunteer assistant	Joey Smith	(new - volunteer)
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**Batesville High School Spring Sports Season**

Track and Field –volunteer assistant	Kirsten Adams	(new - volunteer)
Track and Field –volunteer assistant	Garrett Wagner	(new - volunteer)
Softball – Assistant coach	Sierra Cornn	(new – BCSC employee)

**Batesville Middle School Winter Sports Season**

Girls basketball – 7 <sup>th</sup> grade	Tiffany Prabel	(new – BCSC employee)
Girls basketball – 8 <sup>th</sup> grade	Amber Koehne	(same)
Girls basketball – Assistant coach	Timmi Jones	(new – BCSC employee)
Wrestling – Assistant coach	Joey Smith	(new)
Dance – Head coach	Maggie Geis	(new)
Dance – Assistant coach	Kera Gauck	(new – BCSC employee)