

Minutes of the Meeting  
of the  
BATESVILLE COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES  
held on Wednesday, December 17, 2025, 12:00 PM,  
in the Batesville High School Bulldog Room

Board Members: Stephanie Davidson, President; Blaine Timonera, Vice President; Larry Merkel, Secretary; Sean Townsley, Board Member; and Jeremy Raver, Board Member

Administrators: Paul Ketcham, Superintendent; Tim Hunter, Director of Operations

Others: Todd Nobbe, Corporation Treasurer; Laura Cole, Administrative Assistant; and patrons as shown on the sign-in sheet.

REGULAR SESSION

**ITEM # 1**

- A. Call to Order – Mrs. Davidson called the meeting to order at 12:00 pm. The Pledge of Allegiance was recited and was followed by a Moment of Silence.
- B. Other – None.

**ITEM # 2 BCSC Vision**

**ITEM # 3 Consent Agenda Items**

- A. Minutes – Minutes of the regular session held on November 19, 2025, as well as executive sessions held on November 19, 2025; December 3, 2025; December 8, 2025; December 9, 2025; December 10, 2025; and December 15, 2025, were previously sent to the board for review.

Motion: The Board of School Trustees approves the minutes of the regular session held on November 19, 2025, as well as executive sessions held on November 19, 2025; December 3, 2025; December 8, 2025; December 9, 2025; December 10, 2025; and December 15, 2025, as presented.

Motion to accept: Larry Merkel  
Seconded by: Sean Townsley  
Action: Unanimous approval

- B. Payroll Journals and Register of Claims – The payroll journals and register of claims were previously provided to the board for review.

Motion: The Board of School Trustees approves the payroll journals and register of claims as presented.

Motion to accept: Jeremy Raver  
Seconded by: Sean Townsley  
Action: Unanimous approval

- C. Personnel – The most recent personnel changes were previously provided to the board for review and are attached to these minutes.

Motion: The Board of School Trustees approves the personnel list as presented.

Motion to accept: Sean Townsley  
Seconded by: Jeremy Raver  
Action: Unanimous approval

- D. Travel Requests - Travel requests were previously given to the board for review.

Motion: The Board of School Trustees approves the travel requests as presented.

Motion to accept: Larry Merkel  
Seconded by: Jeremy Raver  
Action: Unanimous approval

- E. Administrators, Directors and Other Salaries – Mr. Ketcham presented the salary changes for approval.

Motion: The Board of School Trustees approves the salary changes as presented

Motion to accept: Jeremy Raver  
Seconded by: Sean Townsley  
Action: Mr. Timonera abstained from the vote. Unanimous approval by all other members.

- F. Other – None.

#### **ITEM # 4 Financial Report**

- A. Monthly Financial Report - Mr. Hunter reported that there was a current balance of \$2,319,697 in the Education Fund as of November 30, 2025. The total of all funds as of November 30, 2025, was \$8,302,911.
- B. Construction Expenditures Update – Mr. Hunter reported that a total of \$1,009,026 has been paid out of the 2024 General Obligation Bond Fund and a total of \$740,199 has been paid out of the 2025 FM Bonds Construction Funds for facility projects across corporation buildings.
- C. Property Tax Collection Updates – Mr. Hunter reported that a total of \$3,958,613 (98.53%) was received from Franklin County and \$4,396,130 (100.37%) was received from Ripley County for a total of \$8,354,743 (99.49%) total.
- D. Budget Update – Mr. Hunter referred to the 1782 Notice received from the Department of Local Government Finance. The 2026 budget was approved as advertised.
- E. Approval for Year-End Transfers

Motion: The Board of School Trustees approves the year-end transfers as presented by Mr. Hunter.

Motion to accept: Larry Merkel  
Seconded by: Sean Townsley  
Action: Unanimous approval

F. Approval of Resolution to Transfer Amounts from Education Fund to the Operations Fund

Motion: The Board of School Trustees approves the Resolution to Transfer Amounts from Education Fund to the Operations Fund as presented.

Motion to accept: Jeremy Raver  
Seconded by: Blaine Timonera  
Action: Unanimous approval

G. Other – None.

**ITEM # 5 Patron Comments**

None.

**ITEM # 6 Action Items**

A. Approval of Deed to Community Enterprises Property, LLC (Ivy Tech)

Motion: The Board of School Trustees approves execution of a deed transferring the school's 20% interest in the Batesville Ivy Tech building back to Community Enterprises Properties, LLC.

Motion to accept: Blaine Timonera  
Seconded by: Jeremy Raver  
Action: Unanimous approval

B. Approval of Local Teaching License

Motion: The Board of School Trustees approves a local teaching license be executed for Joy Lake in the subjects of English as a New Language and Spanish with an issues date of December 17, 2025, and an expiration date of December 16, 2030.

Motion to accept: Larry Merkel  
Seconded by: Jeremy Raver  
Action: Unanimous approval

C. Approval to increase in Bus Driver CDL Physical Cost Reimbursement

Motion: The Board of School Trustees approves reimbursement of bus driver CDL physical costs up to \$125.00 per person.

Motion to accept: Jeremy Raver  
Seconded by: Larry Merkel  
Action: Unanimous approval

D. Approval of a Resolution Regarding Southeastern Career Center Adopting a New Operating Agreement

Motion: The Board of School Trustees approves the Resolution Regarding Southeastern Career Center Adopting a New Operating Agreement.

Motion to accept: Sean Townsley  
Seconded by: Jeremy Raver  
Action: Unanimous approval

E. Approval of a Resolution Regarding Southeastern Career Center Adding Madison Consolidated School Corporation as a Member

Motion: The Board of School Trustees approves the Resolution Regarding Southeastern Career Center Adding Madison Consolidated School Corporation as a Member.

Motion to accept: Jeremy Raver  
Seconded by: Sean Townsley  
Action: Unanimous approval

F. Renewal of Property, Casualty and Automobile Insurance

Motion: The Board of School Trustees approves the renewal of property, casualty and automobile insurance with Educational Service Centers Risk Funding Trust.

Motion to accept: Larry Merkel  
Seconded by: Blaine Timonera  
Action: Unanimous approval

G. Approval of Overnight Field Trip Request

Motion: The Board of School Trustees approves the overnight field trip request from FFA to travel to the National Western Stock Show in Denver, Colorado, January 7 – 10, 2026.

Motion to accept: Blaine Timonera  
Seconded by: Larry Merkel  
Action: Unanimous approval

**Superintendent's Report**

- A. Neola 38.1 First Reading – These policies will be presented for approval at the January 2026, meeting.
- B. Update on Demolition Projects – Mr. Ketcham presented information regarding two houses planned to be demolished in the near future.

C. Thank you – Mr. Ketcham thanked the board for their support over the past nine years.

**ITEM # 7      School Board Comments**

The board expressed their appreciate to Mr. Ketcham for his service to BCSC over the years and presented him with a gift.

**ITEM # 8      Adjournment**

The meeting adjourned at 12:37 pm. The next regular school board meeting is scheduled for Wednesday, January 21, 2026, at 12:00 pm in the Bulldog Room at BHS.

## PERSONNEL

Wednesday, December 17, 2025

1. Resignation and Extended Leave Certified
  - a. BHS – Katherine Griggs, Teacher, Extended Leave
2. Recommended Certified
  - a. BIS – Joy Lake, Part-time ELL Teacher
3. Resignation and Extended Leave Classified
  - a. BMS – Kimberly Jenkins, Special Education Paraprofessional, Resignation
  - b. BCSC – Tina Disbro, Deputy Treasurer, Resignation effective 3/26/26
  - c. BCSC – Kris Baumer, Secretary, Resignation effective 2/1/26
4. Recommended Classified
  - a. BIS – Angela Bailie, Reach Room Instructional Assistant, Extended Leave
  - b. BIS – Kristen Biltz, Gr 3 Special Education Teacher
  - c. BIS – Angela Kinker, Transportation and Behavior Interventionist
  - d. BMS – Rachael Thomas, Special Education Paraprofessional
  - e. BMS – Gina Bentley, Special Education Paraprofessional
  - f. BHS – Kaleb Bo Tinker, Custodial/Maintenance Staff
  - g. BCSC – Sara Pritchard, School Resource Officers
  - h. BCSC – Kris Baumer, Deputy Treasurer effective 2/1/26
5. Resignation Extra Curricular
  - a. None
6. Recommendation Extra Curricular
  - a. See attached Athletic Recommendations
  - b. See attached BHS TAG Stipend Recommendations
  - c. BHS – Brian McFee, Professional Stipend
  - d. BCSC – Jackie Huber, Professional Stipend
7. Resignation Transportation
  - a. None
8. Recommended Transportation
  - a. None
9. Open postings:
  - a. BHS – Part-time Cafeteria Staff
  - b. BCSC – Special Needs Bus Aide



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To: Paul Ketcham and the BCSC School Board  
From: Bryan Helvie, Athletic Director  
Re: Athletic Department recommendations / requests – December 2025 meeting

1. Coaching recommendations for the 2025-26 school year.

**Batesville High School Spring Sports Season**

Baseball – Volunteer assistant coach	Jared Keck	(same)
Baseball – Volunteer assistant coach	Brady Hornberger	(new – BCSC employee)
Boys Golf – Head coach	Ben Siefert	(same)
Boys Golf - Assistant coach	Ryan Harmeyer	(same)
Track and Field –Boys and girls head coach	Lisa Gausman	(same)
Track and Field –Assistant coach	Shane Coppotelli	(same)
Track and Field –Assistant coach	Jake Kirchoff	(same)
Track and Field –Volunteer coach	Kirsten Adams	(same)
Track and field – Assistant coach	Kerri Meyer	(same)
Track and field – Assistant coach	Emily Bohman	(same)
Track and field – Assistant coach	Dee Raver	(BCSC employee – 50 percent)
Track and field – Assistant coach	Rob King	(same – 50 percent)
Girls Tennis – Volunteer assistant coach	Bryan Helvie	(same)

believe in **better**



# BATESVILLE HIGH SCHOOL

batesvilleinschools.com/bhs

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**TO:** Mr. Paul Ketchman, Superintendent

**FROM:** Andrew J. Allen, Principal, Batesville High School

**DATE:** December 15, 2025

**SUBJECT:** Recommendation for TAG Stipend Payment

This memorandum formally recommends the approval of TAG stipend payments for the staff members at Batesville High School for the 2025 - 2026 school year. The stipends are recommended in recognition of duties performed *beyond* the scope of regular contractual obligations and aligned with specific Batesville High School TAG postings. Although these stipend positions are recommended to be paid in December 2025, the expectations for each position are ongoing through the 2025-2026 school year.

Staff Member	TAG Stipend Position - Posted August 2025	Stipend Amount
Rose Wilde	Special Projects: Bulldog Ready Ambassador Lead	\$3500
Kyle Laker	Special Projects: Bulldog Ready Coordinator	\$3500
Katie Griggs	Special Projects: Computing Foundations for a Digital Age (4565) Course Creation and Implementation	\$3500
Liz Schory	Special Projects: Close Reading and Academic Vocabulary Lead	\$3500
Randi Stirn	Special Projects: 220 Implementation Resume and Interview Skills	\$3500

Sincerely,

Andrew J. Allen, Principal

We are Bulldog Ready

