

# BATESVILLE INTERMEDIATE SCHOOL



## New Student Onboarding Plan



### GETTING READY

Welcome to BIS! Before students arrive, they will register online and then a time will be set up to tour our school with our Principal or Assistant Principal. You will receive a Welcome Folder with important information such as your lunch number, supply list, and school calendar.

### THE FIRST DAY

On the first day, new students will meet with the school counselor. Students will be assigned a classroom buddy to help ease the transition to get to and from class, lunch, and recess. There will also be a laptop tutorial to help introduce the school issued technology device.



### FOLLOW UP

New students will check-in with the school counselor to ensure ease of transition to BIS. A personal greeting by the Principal or Assistant Principal will occur during the first week. Students will also have follow-ups with technology specialists for computer questions.

### CONTACTS

Please contact us with any questions you may have.

**Dana Cassidy**, Principal

**Eric Peetz**, Assistant Principal

**Sarah Stoneking**, School Counselor

**Karen Kaiser**, Media & Instructional Technology Specialist

**Josh Bower**, Technology Support Specialist

**Kate Enneking**, Receptionist

**Courtnei Weberding**, Secretary

**Mindy Raab**, School Nurse