

**Batesville Community School Corporation**  
PERMIT FOR THE USE OF SCHOOL FACILITIES/EQUIPMENT

The undersigned herewith applies for the use of:

School \_\_\_\_\_ A. Facility \_\_\_\_\_ B. Equipment \_\_\_\_\_

Activity \_\_\_\_\_

Date(s) \_\_\_\_\_ Hours of Activity \_\_\_\_\_

Time Building is to be Opened \_\_\_\_\_ Closed \_\_\_\_\_

Expected Attendance \_\_\_\_\_ Admission Charge (if applicable) \_\_\_\_\_

Proceeds to be used for \_\_\_\_\_

A. Facility desired: \_\_\_\_\_ Gymnasium \_\_\_\_\_ Auditorium \_\_\_\_\_ Commons \_\_\_\_\_ Kitchen  
\_\_\_\_\_ Locker Room \_\_\_\_\_ Cafeteria \_\_\_\_\_ Music Room \_\_\_\_\_ Classroom  
\_\_\_\_\_ Parking Lot \_\_\_\_\_ Track \_\_\_\_\_ Field

Other (list) \_\_\_\_\_

B. Equipment & Special Needs:

\_\_\_\_\_ # of Chairs \_\_\_\_\_ Scoreboard \_\_\_\_\_ Concessions \_\_\_\_\_ Piano  
\_\_\_\_\_ # of Tables \_\_\_\_\_ Podium \_\_\_\_\_ P.A. System \_\_\_\_\_ Coat Racks

Other (list) \_\_\_\_\_

Personnel to be assigned: (1 1/2 x hourly rate, 3 hours minimum)

\_\_\_\_\_ Custodian \_\_\_\_\_ Maintenance \_\_\_\_\_ Supervisor \_\_\_\_\_ Scorekeeper  
\_\_\_\_\_ A/V operator \_\_\_\_\_ Lights Operator \_\_\_\_\_ Kitchen Manager \_\_\_\_\_ Kitchen Help  
\_\_\_\_\_ Parking Attendant

Other (list) \_\_\_\_\_

The undersigned recognizes the Board of School Trustees is obligated to the whole public for protection, proper use, and supervision of public school property; that such property is never for "rent" in the sense that commercial buildings and equipment are available; that school property cannot be used indiscriminately by individuals or small segments of the population – even when expense fees are paid; that school facilities must be in complete daily readiness for their designated functions of educating school children.

The undersigned has read and fully understands the rules and regulations governing the use of these facilities and agrees to abide by same and be responsible for any damage to school property due to such occupancy and to strictly observe the rules and regulations of the Board of School Trustees relative to the use of such facilities.

PLEASE PRINT THIS INFORMATION SO IT CAN BE READ BY OTHERS:

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Name of Person Representing Group

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature of Responsible Person

\_\_\_\_\_  
Home Phone Business Phone

The above request does not interfere with the educational program of this school and this request is hereby approved. The event has also been placed on the school's schedule.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Principal

The above request is for purposes permitted by the Board of School Trustees and is approved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Buildings & Grounds

\_\_\_\_\_ Fee for deposit, payable with application. Make check payable to: Batesville Community School Corporation. Payment for services rendered goes directly to the individual(s) assigned.

INDEMNIFYING AGREEMENT

We, the undersigned, in consideration of the Batesville Community School Corporation's permitting the participation of \_\_\_\_\_ to use certain school facilities, do  
Name of Organization  
hereby indemnify and save harmless the Batesville Community School Corporation by reason of any injury to the previously named or to property that might occur during the use of school facilities. The participant (or legally responsible person) agrees to pay for any damage to school property which might result from such participation.

Dated at Batesville, Indiana, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ .

\_\_\_\_\_  
Participant

\_\_\_\_\_  
Organization Representative and/or Legal Guardian

\_\_\_\_\_  
Witness