

PowerSchool Parent Access

Student Demographic Update

All updates to demographic information for each child must be completed in PowerSchool. (This will be available on or after July 20.)

We encourage you to update the information prior to Registration Days. If you do not have access to a computer or Internet at home, this will be completed at Registration.

Refer to the instructions below to update demographic information for each child:

1. Log into PowerSchool

Go to the PowerSchool Parent Login Page by choosing one of the two sites below:

- Go to: <http://powerschool.batesville.k12.in.us>
- Navigate to the PowerSchool link from the school web site: <http://www.batesvilleinschools.com> - click on your child's school

**You must have a Parent Account created in order to update the information for your child*

2. Choose the Demographic Update button on the left.



Demographic Update

3. Review the demographic information for each child.

• Tabs include:

- Parent/Guardian
- Emergency/School Messenger Contacts
- Medical Info
- Acknowledgements
- Transportation

• If changes need to be made, click in the appropriate box and type the correct information.

• **Contact the school office for name and address change.*

• Once you have reviewed and made changes, choose the Confirm & Submit tab. Click the Verify Enrollment (Submit) button.

Demographic Update for 2017-18 Enrollment

Please verify your child's enrollment information for the 2017-18 school year by using the tabs below.

Please go through each tab to verify the information we have on record and to give appropriate permissions for your child for the upcoming school year.

Use the Confirm & Submit tab to submit verification and/or changes.

Parent/Guardian	Emergency/School Messenger Contacts	Medical Info	Acknowledgements
Transportation	Confirm & Submit		

Parent/Guardian Information

Transportation	Confirm & Submit
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Confirm Enrollment for 2017-18

Please click the Verify Enrollment button below to submit any changes that were made and to confirm your child's enrollment for the upcoming school year.

Even if no demographic changes were made, you still need to click the Verify Enrollment button to confirm.

[Verify Enrollment \(Submit\)](#)

5. If you have multiple children, you will need to select each child, choose the Demographic Update button, review information and Verify Enrollment (Submit) for each child.

6. Once completed, click the Sign Out link at the top right.