

Drop Off and Pick Up Procedure



Visiting BIS
8:00AM-2:30PM



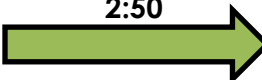
- Enter BIS Drive via Columbus Ave.
- Enter the building using door "A".
- Exit BIS Drive by looping around and exiting where you entered.
- BIS Drive will be closed from 7:20AM-8:00AM and 2:30PM-3:00PM for bus traffic. If visiting during those times, visitors will need to access the BIS Parking Lot via West Pearl St/5th St.

AM Drop Off at BIS
7:30-7:55



- Enter BIS parking lot via West Pearl St/5th St.
- Stay to the right of the parking lot and follow the sidewalk.
- Students will enter the building at door "M".
- Circle around the parking lot and exit using County Line Rd.

PM Pick Up at BIS
2:50



- Enter BIS Parking lot via West Pearl St/5th St.
- Turn RIGHT onto the alley that runs behind BIS.
- Students will exit the building using door "F".
- When exiting BIS pickup, turn RIGHT at the stop sign and exit via 2nd St to Pearl St.

While waiting on traffic to drop off or pick up students please be courteous and not block driveways. Vehicles should NOT wait in line on West Pearl Street, blocking traffic in either direction

Thank you for your help in our effort to keep drivers and students safe.