

BIS PTO Meeting

Minutes – February 10, 2021

I. Attendance

Staff

Eric Peetz
Dana Cassidy

PTO Board

Laura Freese
Kim Benz
Danielle Becker
Jennifer Bear
Kendra Basler

Parents

Marcela Alonso

II. Approval of Prior Meeting's Minutes

- a. Laura made a motion to approve the January e-mail minutes as written. Dana seconded the motion.

III. Treasurer's Report (Laura)

- a. Current balance = \$12,079.82
- b. Summary of Income
- Lynch Creek Farms fundraiser deposit = \$633.60
 - 2nd semester student activity fees = \$45 received in CheddarUp
- c. Summary of Expenses
- Teachers Pay Teachers (to be used by all teachers for on-line materials) = \$100
 - Valentines Party = \$161 (Kendra still needs to submit receipt)
 - BAAC AIE Payment for 2nd semester to be held in case it is required prior to the end of the year

SCHOOL UPDATES:

IV. Playground updates:

- a. A new playground will be installed by Aug. 1; the school is currently receiving/pending bids from playground design companies.
- b. New car rider procedures working well which will allow portion of the existing parking area to be converted to asphalt play area.
- c. The use of the areas currently in front of the school will be used for instructional activities (P.E., outdoor learning, etc),
- d. Community gardens will be installed near the existing basketball area,

V. Other updates:

- a. Scholastic bookfair starts next week – info will be provided to post on PTO social media pages,
- b. No changes to Covid guidelines/procedures for the school.
- c. One more built-in snow day for the year, and then all cancelled days will be e-learning days.
- d. iRead for 3rd grade will be held the week before spring break.
- e. iLearn will be held in April for all students.

OLD BUSINESS:

VI. Winter Spirit wear Sale with Affinity Graphics is currently underway

- a. Mike Rippetoe dropped off postcards at the school today and they will be sent home with the students as soon as they can be distributed to the classrooms,
- b. Sales run for two weeks ending February 22. Items should be distributed prior to spring break.
- c. We discussed the idea of offering a drawing for a \$10 Batesville Bucks voucher for anyone who likes and shares a FB post for the spirit wear sale.
- d. Jennifer will contact Mike to ask about receiving some samples and a few more postcards to set up an unmanned display table in the lobby during the Bookfair community nights.

VII. Scholastic Bookfair will be held Feb 16-26, 2021

- a. PTO will provide \$5/student to apply towards a book purchase.
- b. Family nights will be held February 18, 22, 24.

NEW BUSINESS:

- VIII. Valentine's Day Parties scheduled for this Friday, February 12 (make-up day next week if needed)
 - a. PTO provided snacks & drinks.
- IX. Winter/Spring Fundraiser Ideas
 - a. On-line Auction / Raffle – Kendra is looking into an on-line auction site (auction32) to use this spring (hopefully before spring break) to sell the remaining 5 Walt Disney World tickets that expire at the end of this year. Other items requested from companies that provide donations to non-profit organizations are: American Girl Doll (\$25 shipping), Ring Door Bell (Free), Instant Pot (Free)
 - b. Community Night at The Sherman – Jennifer will contact The Sherman to see if they will be offering community nights this spring. We discussed the possibility of setting up a community night in April.
 - c. Kona Ice – we discussed the idea of bringing in Kona Ice for a fundraiser around the end of May – possibly on a field day or PBIS reward day when the students would be able to purchase Kona Ices during school and parents could purchase after dismissal. We will discuss possible dates later in the year.
- X. PTO Donation to Playground – we discussed donating the money from the following sales/budget to purchase a specific piece of equipment, or stencils to paint the asphalt area that are not currently in the playground scope/budget. Alternatively, we could just contribute money to the school.
 - a. Use of WDW ticket sales (~\$485 in December)
 - b. Spring 2021 auction/raffle proceeds
 - c. Use of any remaining fieldtrip money from 2020-2021
- XI. Box Top Collection / Contest
 - a. Box Tops due March 1 – students can turn in clipped Box Tops to the collection containers in office (no classroom contest)
 - b. There has been VERY low engagement with the Box Top app.
- XII. Proposed Bylaw Changes – Kendra is working on making changes in the PTO Bylaws to allow for more flexibility in the way we run the organization and a draft document will be sent out to the PTO members for review. In general, proposed changes consist of:
 - a. Allow community members (gap-year parents, grandparents, retired staff, etc.) to be a member at the request of the school administration or current PTO executive board (documented)
 - b. Treasurer could be a hired accountant
 - c. Financial reports of budget reconciliation at the end of each semester (along with the required financial reports at each regular meeting)
 - d. Use of finances must support the mission of the PTO
 - e. Officer terms (June 1 – end of school year) and the provision that officers will transition their office
 - f. Chairpersons and vacated offices can be appointed vs. required to be elected
 - g. Allow the use of virtual meetings and e-mail updates to stand in place of face-to-face meetings.
 - h. Remove condition to send out Bylaw amendments in writing prior to voting

REMINDERS & UPDATES (Kendra or E-mail)

- i. PTO Today Virtual Expo – March 10, 2021 from 3-7 pm.
- j. Next Meeting – March 10, 2021 @ 6:30 pm
 - Officer/Chairperson Nominations
 - Vote on Bylaw amendments