

1. Do not attempt to gain access to the internal electronic or repair your iPad. If your iPad fails to work or is damaged, report the problem to the Technology Helpdesk as soon as possible. The BCSC Technology Dept will determine iPad repair/replacement options. You may be issued a temporary iPad until your iPad is working properly or replaced.
2. Never leave your iPad unattended. When not in your personal possession, the iPad should be in a secure, locked environment. Unattended iPads will be collected and stored in the BIS Technology Dept.
3. Never expose an iPad to long-term extremes in temperature or direct sunlight. An Automobile is not a good place to store an iPad.
4. iPads do not respond well to liquids. Do not apply liquids to the iPad. The iPad can be cleaned with a soft, slightly water dampened, lint free cloth. Avoid getting moisture in the openings. Do not use, window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasives to clean the iPad.
5. While the iPad is scratch resistant, it can scratch. Avoid using any sharp objects on it.
6. The iPad comes with a case. The role of the case is to protect the iPad, especially while it is being transported. Do not remove the iPad from its case for any reason.
7. Avoid placing weight on the iPad
8. Never throw or slide an iPad
9. Each iPad has the ability to be remotely located. Modifying, disabling or attempting to disable the locator is a violation of the Respectable Use Policy and grounds for disciplinary action.
10. Each iPad has a unique identification number and at no time should the numbers or labels be removed or modified.
11. Do not lend your iPad to another person. Each iPad is assigned to an individual and the responsibility for the care of the iPad solely rests with that individual. Parents, however, may use the iPad and may view the contents.
12. The iPad is an electronic device and care MUST be exercised when handling it. Never throw a book bag that contains an iPad. Never place an iPad in a book bag that contains food, liquids, heavy, or sharp objects.

13. The iPad is designed for daily use; therefore, each iPad **MUST** be fully charged and ready for use each school day. iPads should be charged at home. Fully charged iPad batteries will typically last 12-15 hours of use. Waiting to charge it when the charge is low (Less than 20% life or red indicator light) will extend the battery life.
14. The iPad and iPad cover **MUST** remain free of stickers, writing, painting, or any other forms of adornment.